

Genesis Parent Access

Student Information System

The online parent portal of Genesis is called Parent Access. This portal gives parents in our school access to student attendance, schedules, grades and conduct issues.

Parents can register for Parent Access by downloading a parent access request form from the school web site. All you need is an email address and access to the internet. The first time you login to the system, you will be prompted to change your password to something more familiar to you. Below is some additional information on how to navigate the portal.

Home

When you login to Genesis Parent Access, the first screen you see is Parent Access Home screen. Each child associated with the email address used to login will be listed on the Home Screen. **If you have multiple children click the drop down menu under Select Student.**

For each child, you will see the following information:

- Basic information about the child: student id, homeroom, grade, age. If you are viewing that screen during the school day, you will also see information about the class your child is in at the time: current class, current teacher and current room
- To the right of the schedule you will see the child's color coded attendance summary for the current week.

Attendance

This is your child's attendance summary for the whole school year. You will be able to view both the daily and period attendance as well as the legend of attendance codes for the school.

Grading

The grading screen will show you a summary of your child's grades for the current year. You will also have the ability to print a copy of your child's report card. Report cards will only be available through Parent Access.

The current marking period is highlighted in green.

Gradebook

This screen will list:

- Courses with assignments by day of the current week.
- All assignments for one course
- All assignments for a selected day

Discipline

This screen lists any discipline issues regarding your child that has occurred in the current school year. The following information is listed.

- The date and time of the incident
- A brief description of the incident
- A list of actions and dates that have or will take place as a result of your child's involvement in the incident.

Setup

There are four functions located on this screen: Changing your password, selecting your startup screen, Managing your contact information and selecting alerts

Managing Contact information/ Selecting Alerts

If you would like to receive e-mail or text message alerts regarding your child's absences or updates to grades, please fill out the contact info and check the corresponding alert box.

For additional information, please visit the school website: under Parents and then Parent Access.

www.mondonhs.com